



DEPARTMENT OF THE NAVY
COMMANDER TRAINING AIR WING SIX
390 SAN CARLOS ROAD SUITE C
PENSACOLA, FLORIDA 32508-5509

COMTRAWINGSIXINST 5530.1D
N1
2 Mar 05

COMMANDER, TRAINING AIR WING SIX INSTRUCTION 5530.1D

Subj: SECURITY AND ACCESS CONTROL

Ref: (a) OPNAVINSTINST 5530.14B
(b) NASPCLAINST 5500.1F
(c) NASPCLAINST 1500.6

1. Purpose. To provide policy and guidelines for the security and safety of Hangars 1853, 1854, ramps, and adjacent work spaces. These policies and guidelines give both general and specific directions for all assigned and support personnel, military, civil service, and contractors.

2. Cancellation. COMTRAWINGSIXINST 5530.1C.

3. Background. Commanders are held responsible and accountable for the security and safety of their commands, to include facilities, assets, and personnel as outlined in reference (a). All personnel (military and civilian) are responsible for complying with and enforcing established procedures, and to safeguard command and government assets.

4. Discussion. Protection of aircraft, hangars, and ramps from unauthorized personnel, vehicles, etc., is necessary and required by higher directives, but more importantly, to prevent security and safety hazards. Naval Air Station (NAS), Pensacola has a high volume of guests and visitors daily, and internal security measures must be in place to protect both the mission and visitors from unnecessary security and safety hazards. The Commanding Officer(CO), NAS Pensacola has outlined and implemented protective measures for Sherman Air Field in reference (b). It is incumbent all personnel comply with the intent and spirit of reference (b).

5. Action. All Training Air Wing (TRAWING) SIX and subordinate command personnel (military, civil service, and contractors) will be held fully responsible and accountable for individual compliance and for reporting any and all violations. In order to provide immediate access to authorized personnel and

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vehicles, yet provide for security and safety, the following applies:

a. Identification procedures. Security Force personnel will use the following means to identify personnel prior to granting access to Sherman Field via the drive-through gate.

(1) Active duty and reserve personnel are required to have a valid Command Access Card (CAC).

(2) Civilian and contractor employees are required to have a valid CAC card issued by the NAS Pensacola Pass and Decal Office.

(3) Military dependants are required to have a valid Dependant Identification Card, DD Form 1173.

b. Commander, Training Air Wing SIX, Chief Staff Officer, Squadron COs, Executive Officers (XO), and Department Heads are authorized to drive their personal vehicles (POVs) to their respective hangars and park in authorized/designated parking areas. The above personnel will ensure their POVs are properly registered, have TRAWING SIX decals, and have appropriate identification with them upon entering and departing via the drive-through gate. Their spouses may also enter/drive to the authorized hangars after presentation of their identification (ID) cards (DD Form 1173).

b. Only government vehicles providing mission-required services will be permitted access. Service vehicles such as Public Works Center and Supply will be permitted access to deliver material and supplies. Government vehicles will not be permitted access to transport personnel except:

(1) Staff cars (official sedans) transporting official visitors O-6 and above.

(2) CO/XO/Command Duty Office NAS Pensacola Official Staff vehicles.

(3) Emergency vehicles; ambulance, fire, security.

c. Contractor vehicles providing mission-required services will be permitted access, however, access is not authorized for personnel transport. Vendor/service/delivery vehicles such as snack and drink or parcel delivery (Federal Express, United Parcel Service, etc.) will be permitted routine access. All of

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the above operators must have adequate and proper identification for admission. All unknown, unusual deliveries, vehicles, or operators will be verified by Security before admission.

d. Janitorial service vehicles will be permitted access only for delivery of supplies and equipment, not to transport personnel. Proper identification is required.

e. Personnel/pedestrian gates with cypher locks are strategically located to permit convenient access to authorized personnel. The cypher lock numbers shall not be given to family members, visitors, guests, friends, or other personnel not assigned to your activity/command. COs will ensure cypher numbers are changed at least monthly or sooner if compromised.

f. All visitors and guests must enter via the manned security gate and present proper identification for entry into Sherman Field.

g. No vehicle will drive past the solid yellow line extending out from the hangar bay doors, unless the driver has completed the required training specified in reference (c).



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Distribution:

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LIST I, II, III (B), IV (A,F,G,H,I,M,O,CC,DD,EE,FF)